

Risk ID	Risk Description	Probability	Impact	Overall Rating	Risk Owner / Escalation	Mitigation / Response	Target Date	Date Closed
TEAM BUILDING & CULTURE								
T001	Consolidation of 3 separate teams prohibits effective team working and service delivery	3	5	15	Director of Procurement (DoP) and Senior Category Managers (SCM)	Monthly & weekly Team meetings, away day, 121's, consolidated training plan, tea club, lottery	On going	
T002	Delays in recruitment of vacant posts impacts on ability to deliver service	4	5	20	DoP / SCM's	This issue did create problems in terms of service delivery which explains the high overall rating. However from 2nd June 5 x posts have been recruited to, one remaining post is outstanding.	On going	
FINANCE								
F005	Not able to balance cost savings against "local agenda" aspirations	3	5	15	DoP /full team	Options appraisal to review/agree objectives and most appropriate procurement strategy. Closer working with clients to understand opportunities, fortnightly review of progress, using contract register to understand when new contracting opportunities are coming up.	31/03/15	
F007	Ambiguous and inconsistent working arrangements with finance across 3 x LA's e.g. Financial checks of Vendors.	4	4	16	DoP / Enablement Team	Discussions with Finance & Audit colleagues to agree processes and resources	30/09/14	
F008	Not able to achieve KPI targets	3	5	15	DoP /full team	Base line data to be established and targets set which stretch the team but are achievable.	31/03/15	
F009	Not able to focus on and deliver savings targets because STaR resources are required to support services who are procuring to deliver their own savings targets.	3	5	15	DoP /full team	Data interrogation to understand spend patterns and identify new opportunities. Robust and proportionate workplan which allocates time to identifying and delivering new savings opportunities.		
SYSTEMS & TOOLS								
S046	ICT systems prohibit / constrain STaR from working across 3 x LA's	4	5	20	DoP / Enablement Team	This has impacted on our ability to perform which explains the high overall rating. The ICT working group now meets fortnightly to address issues	31/10/14	
PROCESS AND RESOURCES								
PR003	STaR Contract Register does not include all contracting activity	5	4	20	SCM's / full team	We know that the contract register does not contain all spend particularly sub £50k expenditure. Closer working with clients and finance to understand spend and contracting activity.	On going	
PR004	Delay in agreeing Harmonised CPRs, and scheme of delegation document for all 3 STaR councils	4	5	20	DoP / SCM's / Trafford Legal Service	1st Draft is now published, consultation process to be agreed	30.11.14	
PR019	Staff do not have the skills to offer the service required by the 3 x LA's	3	4	12	DoP / SCM's	Skills audit to be completed early October, when all new recruits are in place & training plan established for all staff members.	31.10.14	
PR021	Work load is not equally distributed throughout 3 x categories and peaks and troughs in demand are not effectively managed	3	5	15	DoP / SCM's	Monitoring of work plan within and across categories. Cannot be truly effective until all new recruits are in place.	On going	
PR022	Risk of increasing demand on resources if we lower the threshold for the 3 x quotation process.	5	4	20	DoP / STaR Board / Joint Committee	Understand the magnitude of expenditure which will be captured at the proposed new level and consult across all three LA's on proposals	30.11.14	
COMMUNICATIONS								
COM006	LA clients do not engage fully with STaR, limiting STaR's ability to deliver against KPIs	3	5	15	DoP / SCM's	Communications plan established and working group in place to implement plan.	30.11.14	
COM007	STaR fails to consider the Corporate Priorities of each 3 STaR councils when carrying out procurement	3	5	15	DoP /full team	Deliver social value and familiarisation with Corporate Priority training for 3 x LAs	30.11.14	
COM008	New Transparency requirements are not implemented	2	5	10	DoP / Enablement Team	Plan is established although requirements are likely to change	29.12.14	